

**DETAILED GUIDELINES FOR THE CANDIDATES FOR UNDER-GRADUATE ONLINE EXAMINATIONS, 2021**

**21-07-2021**

1. The Examinations for 6<sup>th</sup>/4<sup>th</sup>/2<sup>nd</sup> Semester for B.A./B.Sc./B.Com (H & G) will be held in online mode as per the schedule to be provided later.
2. The 6<sup>th</sup> semester exam is scheduled to start from 2<sup>nd</sup> August 2021 tentatively. The candidates are advised to download and print sufficient quantities of answer booklet from University website.
3. The examination form fill-up portal for UG 6<sup>th</sup> semester examinations (under CBCS mode) will remain open from **21 July, 2021 to 27 July, 2021. Candidates are advised to fill up examination form within this period only.** Considering the on-going **COVID pandemic situation, university has waived off the examination fees as well as computer processing charges as a very special case.**
4. The question papers will be uploaded in the college Website (<https://www.vsm.org.in>) and one hour prior to the examination schedule. The candidates will be required to download the Question Paper for the respective subject from the mentioned sites.
5. The Candidates will be required to provide their basic information i.e., Roll number, Registration number/Subject, Paper/Half etc. at the specified space provided in the Answer Booklet.\
6. The answer booklets are to be converted to PDF format (Maximum 7 MB) for online mode of submission. Before converting the answer booklet into PDF format, the pages are to be arranged sequentially and to be converted into a single PDF. The PDF file name should be:- "Full Roll Number<underscore>subject<underscore>papercode<underscore>date of exam".
7. The candidates will be required to email their answers scripts within reasonable time as mentioned in the exam schedule to the email addresses attached in Annexure. The subject of the email should be exactly the same as the PDF file name.
8. In case any student is unable to submit his/her answer script through this online mode, he /she may submit the hard copy of the answer booklet in a sealed envelope directly to a drop box provided within the college premises, mentioning the Roll No, Registration No. /Year, Subject, Paper/Half, etc. on the envelope.
9. The candidates must choose any one mode of submitting their answer scripts i.e. either email or hard copy (in case of extreme difficulty)
10. Candidate must preserve the soft copies of their answer booklets with themselves.

Principal,  
Vivekananda Satavarshiki Mahavidyalaya, Manikpara, Jhargram

Annexure

LIST OF EMAIL IDs FOR SUBMISSION OF ANSWER SCRIPTS

<u>Department</u>	<u>Email ID</u>
English	<a href="mailto:english5sem@gmail.com">english5sem@gmail.com</a>
Education	<a href="mailto:sandiprana0011@gmail.com">sandiprana0011@gmail.com</a>
Sanskrit	<a href="mailto:sanskritvsm9@gmail.com">sanskritvsm9@gmail.com</a>
History	<a href="mailto:vsmhistory@gmail.com">vsmhistory@gmail.com</a>
Economics	<a href="mailto:economics.vsm21@gmail.com">economics.vsm21@gmail.com</a>
Political Science	<a href="mailto:polsciencevsm@gmail.com">polsciencevsm@gmail.com</a>
Commerce	<a href="mailto:commerce.vsm2021@gmail.com">commerce.vsm2021@gmail.com</a>
Santali	<a href="mailto:santali.vsm64@gmail.com">santali.vsm64@gmail.com</a>
Philosophy	<a href="mailto:_philhodvsm@gmail.com">_philhodvsm@gmail.com</a>
Chemistry	<a href="mailto:chemistryvsm@gmail.com">chemistryvsm@gmail.com</a>
Bengali	<a href="mailto:vsm.bengali1964@gmail.com">vsm.bengali1964@gmail.com</a>
Physics	<a href="mailto:physics.vsm1964@gmail.com">physics.vsm1964@gmail.com</a>
NCC	<a href="mailto:vsmncc@gmail.com">vsmncc@gmail.com</a>
Mathematics	<a href="mailto:vsmmathematics@gmail.com">vsmmathematics@gmail.com</a>
Geography	<a href="mailto:mahataashoke1987@gmail.com">mahataashoke1987@gmail.com</a>
Computer Science	<a href="mailto:himadrimountain@gmail.com">himadrimountain@gmail.com</a>
Physical Education	<a href="mailto:nimdiha0007@gmail.com">nimdiha0007@gmail.com</a>